



# FEMA Fact Sheet

## Continuity Guidance Circulars (CGC) 1 and 2

Continuity Guidance Circulars (CGC) 1 and 2 are guidance documents intended for non-Federal entities, and directly supports national-level policy requiring that continuity be integrated among all levels of government, and with the private sector. CGC 1 and 2 are designed to help achieve seamless integration by providing common standards and parameters for all continuity partners.

### Continuity Guidance Circular 1

In January 2009, NCP developed and issued CGC1 providing guidance on Continuity of Operations planning for states, territories, tribal, and local government jurisdictions, and private sector organizations. The new CGC provides operational guidance for implementing the National Continuity Policy (NSPD-51/HSPD-20), with a particular focus on the development of continuity plans and programs for the sustainment of resilient continuity capabilities within organizations. The enhancements in the new guidance specifically address:

Key components of continuity program management, including personnel, communications, and facilities  
The need for scalable, full-spectrum continuity plans that acknowledge the potential for a broad range of disruptive events and call for more than just a traditional Continuity of Operations option that requires the relocation of staff to alternate facilities  
The incorporation of a risk-based framework for continuity program and plans, as necessary, to identify and assess potential hazards, determine acceptable levels of risk, and prioritize and allocate resources  
The inclusion of budgeting considerations in continuity programs and plans

### Continuity Guidance Circular 2

In coordination with our non-Federal partners, NCP drafted Continuity Guidance Circular 2, Continuity Guidance for Non-Federal Entities (CGC 2) to provide additional operational guidance in the implementation

of the National Continuity Policy. To further assist non-Federal entities in their efforts to ensure an effective and viable continuity capability, CGC 2 provides guidance and a methodology to assist non-federal entities government jurisdictions in the identification of their essential functions and potential Primary Mission Essential Functions. The provisions of CGC 2 are applicable to all levels of government regardless of location.

### Benefits

CGC1 and 2 help implement national-level policy to maintain a comprehensive and effective continuity capability, integrated across federal, state, territory, tribal and local governments, and the private sector, to ensure the preservation of our form of government under the Constitution and continuing the National Essential Functions under all conditions.

### Next Steps

Coordinate and publish Continuity Guidance Circular 2 (CGC 2) Continuity Guidance for Non-Federal Entities (States, Territories, Tribal, and Local Government Jurisdictions and Private Sector Organizations). Currently in draft form and going through internal revisions.



FEMA

*"FEMA's mission is to support our citizens and first responders to ensure that as a nation we work together to build, sustain, and improve our capability to prepare for, protect against, respond to, recover from, and mitigate all hazards."*